

3-3-1

1960

TO :

DATE:

FROM : Acting Chief, Records Management Staff

SUBJECT: Utilization of Expendable Supplies

1. The attached items of supply have not been issued for the past several months. The Chief, Supply Division/OL has asked us to recommend on continued Agency utilization or disposal.

2. Will you check to see if there is a potential use in your area for any of these items? If so, please call [redacted] of my Staff (extensions [redacted], or [redacted] sometime prior to 12 September 1960. In turn, we will advise the Office of Logistics on stocking requirements.



Attachment

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